



526 WEST 26 STREET | SUITE 311
NEW YORK | NEW YORK | 10001
WWW.RUSHARTSGALLERY.ORG
T/ 212 691 9552 | F/ 212 691 9304

ARTIST SUBMISSION GUIDELINES

ACCEPTING APPLICATIONS FEBRUARY 1 – 28, 2010

Rush Arts Gallery + Resource Center's exhibition program seeks to facilitate a contemporary dialogue between new audiences and emerging artists—who live and work in and around New York City* and do not have commercial representation—through four thematically structured group exhibitions per year. RAG provides an inclusive space for the entire emerging artistic community and promotes experimental ventures in visual production, curatorial work, performance and community involvement. All exhibiting artists are selected from our annual call for submissions, which is free and open to the public. Selections are only made through this process; unsolicited mailings outside the month of February will not be reviewed, returned or kept on file. (**Artists from outside NYC are welcome to apply if they are willing to pay for all shipping, handling, and necessary travel related to installation and de-installation.*)

We will be accepting application packages from February 1 - 28, 2010 for consideration for the 2010 – 2011 exhibition year. Applicants will be contacted by email during the month of June and if your work is not selected or kept on file, it will be returned to you. Incomplete packages will not be reviewed and we will not be reviewing any submissions by slides or portfolio links this year.

A completed application package should be sent in a 9" x 12" envelope. Please ensure that all jpegs, CDs, and DVDs are Mac compatible. A complete application will consist of the following:

- 1. Artist Submission Form [Page 2 of this document]**
- 2. Artist CV**
 - Resume including bio/ exhibition and education history
- 3. Artist Statement**
 - Provide a brief and concise artist statement describing the ideas and concerns behind your practice. Include your artist statement in a word document on your application CD as well as a hardcopy printout.
- 4. Documentation of work**
 - All video work / performance documentation must be submitted on a DVD.
 - For all other mediums, include 10-12 jpegs at 150 dpi on your application CD. All jpegs should be clearly titled [LAST NAME, Title] Include color printouts for each jpeg you are submitting.
- 5. Image / Inventory List**
 - For video work, include an inventory list on a CD that lists what is on the DVD as well as a brief description of the content. Include a hardcopy printout as well.
 - For all other mediums, include a numbered image list on the CD. The list should include the title, medium, dimensions, year for each image. Include a hardcopy printout as well.
- 6. SASE**
 - If you would like your submission returned, include a **SASE** [self addressed stamped envelope] with sufficient postage to return your package.



526 WEST 26 STREET | SUITE 311
NEW YORK | NEW YORK | 10001
WWW.RUSHARTSGALLERY.ORG
T/ 212 691 9552 | F/ 212 691 9304

ARTIST SUBMISSION APPLICATION

ACCEPTING APPLICATIONS FEBRUARY 1 – 28, 2010

PLEASE FORWARD THESE MATERIALS TO:
NICO WHEADON, CURATORIAL DIRECTOR
RUSH ARTS GALLERY + RESOURCE CENTER
526 W. 26TH STREET, SUITE 311
NEW YORK, NY 10001

APPLICANT INFORMATION

Last Name

First Name

Mailing Address

City

State

ZIP

Telephone (home)

Telephone (other)

Email

APPLICATION CHECKLIST

- Completed Artist Submission form**
printed out
- Artist CV**
on CD and printed out
- Artist Statement**
on CD and printed out
- Documentation of work**
10-12 jpegs with corresponding color printouts and / or DVD
- Description of documentation**
Inventory list on CD and printed out
- SASE for return of materials**
- Contents must be submitted in a 9" x 12" envelope**